

**REGIONAL LEGAL SERVICE OFFICE LEGAL
ASSISTANCE DEPARTMENT**
**REQUEST TO RECEIVE REMOTE LEGAL ASSISTANCE SERVICES AND
CONFIDENTIALITY DISCLOSURE**

As a party eligible for Navy legal assistance services, I hereby request to receive those services by remote means. Remote means may include discussion and communications with RLSO legal assistance attorneys and support staff by telephone, electronic mail (email), internet programs to include Defense Connect Online (DCO) and DoD Safe File Exchange at safe.apps.mil, or other means conducted in place of face-to-face consultations. I am seeking remote services as a matter of personal convenience or necessity and understand that I may schedule a face-to-face appointment by calling RLSO Legal Assistance Appointment Desk lines listed at jag.navy.mil. I am aware that I may discuss issues concerning remote delivery of services with a RLSO legal assistance provider prior to my disclosure of confidential information or the delivery of legal assistance support by remote means.

I understand that the confidentiality of all my communications with RLSO personnel is of the utmost importance. RLSO legal assistance offices are required by federal law and Navy regulation to safeguard my private information and case-related matters from improper disclosure. All personnel assigned to RLSO legal assistance offices are subject to this confidentiality requirement and may not discuss my private client information outside the scope of their official duties or disclose my information to third parties without my permission or as otherwise required by law.

While I understand the confidentiality requirements regarding my case, I also understand that accessing legal assistance services via remote means subjects my communications with RLSO legal assistance office personnel to possible interception or discovery by third parties. While RLSO legal assistance personnel will take all reasonable measures to protect my private information as required by law and Navy regulation, RLSO legal assistance personnel cannot control or guarantee absolute privacy of communications made via telephone, cell phone, email, internet, or any other electronic communication systems not operated by RLSO legal assistance offices. While the risk of any intercept maybe low, it is a risk I accept in seeking legal assistance support through these remote means. This waiver does not negate the duties of RLSO legal assistance offices under applicable federal law and Navy regulation to safeguard my private information.

I also understand that the presence of any third party I allow to be present or participate in my communications with RLSO legal assistance providers may compromise the privacy of my information and any underlying "attorney-client privilege" I may form with those providers. A third party (to include a roommate, co-worker, friend, spouse, or parent) is not bound by any rules of confidentiality and could relate my information for any purpose to any other party. I understand it is my responsibility to conduct this consultation in as private a manner as possible from wherever I am at the time the consultation occurs.

By signing below, I acknowledge that I have read and understand this disclosure, have discussed any confidentiality concerns with a RLSO legal assistance provider, and desire the provision of legal assistance services by remote means.

Signature

Date

Printed Name (to include any alias, prior, or maiden name)