



DEPARTMENT OF THE NAVY
OFFICE OF THE JUDGE ADVOCATE GENERAL
1322 PATTERSON AVENUE SE SUITE 3000
WASHINGTON NAVY YARD DC 20374-5066

IN REPLY REFER TO

JAGINST 1212.1C
Code 61
13 May 2004

JAG INSTRUCTION 1212.1C

From: Judge Advocate General

Subj: JUDGE ADVOCATE GENERAL'S CORPS TARGETED AUGMENTATION PROGRAM (TAP)

Ref: (a) MILPERSMAN 1131-020

Encl: (1) Sample TAP Application
(2) Sample Unqualified Extension Request

1. Purpose. To promulgate eligibility criteria and application procedures for the Navy Judge Advocate General's Corps Targeted Augmentation Program (TAP).

2. Cancellation. JAGINST 1212.1B.

3. Discussion

a. TAP was established in July 1983 to provide Navy Reserve Judge Advocates (JAs) on active duty the opportunity to develop performance records beyond the 36-month active duty obligation prior to consideration by the Transfer/Redesignation (Augmentation) Board. In an effort to capture a more complete performance record for each officer applying for TAP, through additional performance assessments and opportunities for increased leadership responsibilities, each Navy JA will be eligible for TAP after 36 months, as opposed to the previous 24 month eligibility. TAP will transition to 36 months for JAs in Year Group 1999, graduating the Naval Justice School (NJS) Basic Lawyer Course July 2002 and later.

b. The Judge Advocate General of the Navy (JAG) will convene two administrative selection boards annually to recommend reserve JAs for extension on active duty.

c. Per reference (a), a TAP selectee will be extended on active duty and may be considered for augmentation after (1) completing approximately four years of active service as a JA and (2) applying for augmentation.

4. Eligibility

a. Semi-annual TAP boards will convene in March and September of each year.

b. Navy Reserve JAs, beginning with YG99, may apply to the first two consecutive boards convening after the officer's 36th month of continuous active duty following commencement of NJS training. Applicants not selected for TAP at their first board, or applicants who do not submit an application to the first board for which they are eligible, may apply to the next consecutive board. In both cases, this is considered the JA's second look.

c. If, after the first two consecutive TAP boards for which an officer is eligible, the officer has either failed to apply for TAP or fails to select for TAP, or a combination thereof, the officer may be subject to involuntary release from active duty (IRAD) in accordance with current instructions issued by Commander, Navy Personnel Command.

5. Procedures

a. TAP. The JAG will convene semi-annual boards, in a location convenient to the administration of the board, to review applications and select reserve JAs for TAP. Applicants at a TAP board compete only with other applicants from the same Year Group. TAP quotas will be distributed amongst TAP boards by the JAG Corps Officer Community Manager, after coordination with the Judge Advocate General (JAG), the Deputy Judge Advocate General (DJAG), and the Assistant Judge Advocate General for Operations and Management (Code 06). Selection for TAP will extend the officer on active duty in a reserve status until they are eligible for consideration for augmentation.

b. Application. The application format is at enclosure (1). Each application shall contain all officer fitness reports, undergraduate and law school transcripts, NAVPERS Form 1070/10 (Officer Photograph Submission Sheet), and no more than 3 letters of recommendation. Applicants will also submit an unqualified extension request in which the applicant agrees to accept any assignment commensurate with their rank and designator; an example is at enclosure (2).

c. Deadline. A command endorsed TAP application must be received by Navy Personnel Command (PERS-4416C) not later than

30 days prior to the board's convening date. For the March board, endorsed applications normally should be received by 15 February. For the September board, endorsed applications normally should be received by 15 August. A final application deadline will be announced at least five months prior to the convening of each TAP board.

d. Transfer/Redesignation (Augmentation). Augmentation boards, administered by Navy Personnel Command, (PERS-4801G), normally convene semi-annually. Except as noted below, TAP selectees may apply for augmentation one time. TAP selectees are eligible to apply for the first augmentation board convening four years after commencement of NJS training.

e. Exceptions. The objective of the TAP and augmentation process is to select the most qualified officers for career status. Therefore, exceptions to the above policy limitations on both the timing and number of opportunities to apply for TAP and augmentation -- which are intended solely to distribute fairly the selection opportunities within a given year group -- may be approved by the JAG/DJAG on a case-by-case basis. Officers seeking such exceptions shall submit their request and application to the JAG/DJAG, with command endorsement, not later than the deadline for the applicable board.

6. Coordination. The LT/LDO Detailer, Navy Personnel Command, PERS-4416C, is the point of contact for all matters relating to TAP and augmentation and may be contacted at (901) 874-4083 or DSN 882-4083.



MICHAEL F. IOHR

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JAG Special List 40
All Divisions, OJAG

SAMPLE FORMAT

From: LT Sam A. Sailor, JAGC, USNR, 123-45-6789/2505
To: Commander, Navy Personnel Command (PERS-4416C)
Via: Commanding Officer, Naval Legal Service Office
Southwest

Subj: APPLICATION FOR TARGETED AUGMENTATION PROGRAM (TAP)

Ref: (a) JAGINST 1212.1C

Encl: (1) Unqualified Extension Request
(2) NAVPERS Form 1070/10, Officer Photograph Submission
Sheet of [insert date of photo]
(3) Officer Fitness Report of [insert end date of report
and include all fitness reports as separate
enclosures]
(4) Officer Fitness Report of 31 Jan 98
(5) Officer Fitness Report of 14 Mar 97
(6) Officer Fitness Report of 12 Dec 96
(7) [insert undergraduate transcripts]
(8) [insert law school transcripts]
(9) CAPT Terry A. O'Brien, JAGC, USN, ltr of 4 Feb 99
(10) CAPT Fred E. Flanagan, USN, ltr of 7 Feb 99
(11) CDR Kathleen O. Edmonton, JAGC, USN, ltr of 9 Feb 99

1. Pursuant to reference (a), I hereby request selection for the Targeted Augmentation Program (TAP).

2. In addition to enclosures (1) through (11), the following information is provided:

a. Date and place of birth:

19 Oct 75
Buffalo, New York

b. Inclusive dates of all prior active service, if applicable: Not applicable.

c. Entry date of current active service: 13 Jan 97.

d. Source of commissioning under current appointment: Student Program.

e. Dates of commencement and graduation from Naval Justice School: 13 Jan 97 - 14 Mar 97.

Enclosure (1)

Subj: APPLICATION FOR TARGETED AUGMENTATION PROGRAM (TAP)

f. Field of study, institutions attended, degrees awarded and dates of degree completion:

Economics & Political Science, University of Virginia,
Bachelor of Arts Degree, 15 Jun 93

Law, Valparaiso University School of Law, Doctorate of
Jurisprudence, 08 May 96

g. Original date of commission: 19 May 95.

h. Date of rank: 1 Jun 97.

i. Date and type of security clearance granted: Secret,
22 Apr 97.

j. (Any additional information that the applicant desires
to invite to the attention of the board - such as a personal
statement.)

Very respectfully,

SAM A. SAILOR
LT, JAGC, USNR

SAMPLE UNQUALIFIED EXTENSION REQUEST

From: LT Sam A. Sailor, JAGC, USNR, 123-45-6789/2505
To: Commander, Navy Personnel Command (PERS-4416C)
Via: Commanding Officer, Naval Legal Service Office
Southwest

Ref: (a) SECNAVINST 1900.7G
(b) MILPERSMAN 1331-010

1. Per references (a) and (b), I request to be extended on active duty beyond my release-from-active-duty date. This request is unqualified, and I will accept any assignment commensurate with my rank and designator.

Very respectfully,

SAM A. SAILOR
LT, JAGC, USNR

Enclosure (2)