For Official Use Only – Privacy Sensitive – Any misuse or unauthorized disclosure may result in both, civil or criminal penalties. Social Security Number Principal Purposes and Routine Uses: Authority 5 U.S.C. 301 & 44 U.S.C. 3101 (Executive Order 9397). Information provided is used to assign and monitor personnel seeking advice services. Disclosure is voluntary, but failure to disclose the requested information will result in a denial of services.

DEFENSE SERVICE OFFICE WEST

Remote Location Request for an Attorney to Provide Disciplinary or Administrative Advice Services

Last Name: _____ Date: _____
First Name: _____ Rate or Rank: _____ Service: _____
Gender: Male ☐ Female ☐ Last 6 of Social Security Number XXX-___ -_____
Command: _____
Telephone Numbers: _____ (home/cell) _____ (work)
Fax: _____ Email Address: _____
The best way to contact me is: Phone ☐ Email ☐ Other: _____

Have you spoken with an attorney before? No ☐ Yes ☐ Name:_____

Reason for Request: ☐ NJP Advice ☐ Admin Sep ☐ Court Martial ☐ Art. 31(b) Rights

☐ Med Board/PEB ☐ Civilian Case ☐ Article 138/IG ☐ Other

Are there any other active or prior military personnel involved in this case? If so, please list.
_____
_____

Please explain briefly why you want to talk to an attorney:
_____
_____

==========CONFIDENTIALITY NOTICE ==========

Information provided on this form is confidential. This means that DSO staff and attorneys cannot reveal things you tell them in confidence except to help solve your legal problem. There are two general exceptions to this rule: 1) If you share a plan to commit a criminal act, especially if the crime will cause someone bodily harm, then an attorney may take steps to protect the intended victim. The exception applies only if the attorney concludes that you are going to commit a crime in the future. If you go to a criminal defense attorney for a crime you have already committed in the past, the exception does not apply and the attorney cannot reveal your statements. 2) The other exception is if you and the attorney get into a dispute about whether he or she provided effective representation. In that case, the attorney may be able to use your confidential or privileged information to defend himself or herself.

==========PRIVACY ACT==========

The information contained within this document may contain personnel information, disclosure of which is generally prohibited by the Privacy Act (5 U.S.C. 552a). Protected information included in this document are in accordance with section (b) 1 of the Act which permits disclosure to individuals within the Department of Defense (DoD) with an official need to know. Release of such protected information outside of the DoD is prohibited.

==========ATTORNEY NOTES==========

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