



Privacy Act Data Cover Sheet

To be used on
all documents
containing personal
information.

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===== PERSREP RECORD =====

Time Arrived: _____

Date: _____

Last Name: _____

Attorney: _____

First, MI: _____

First Visit: Yes ___ No ___

Branch of Service: _____

Pay grade: _____ (EI-E9, WI-W5, OI-O9)

Rate/Rank: _____

Phone: _____

Email: _____

Command: _____

Date of Birth: _____

Reason for Visit: NJP ADSEP CIV CHARGE COURT-MARTIAL OTHER

Explain Reason:

=====CONFIDENTIALITY NOTICE=====

Information you give your defense attorney, his or her colleagues, and defense assistants (including clerical staff) to help him or her represent you is legally privileged information. This means that your lawyer cannot and will not reveal things you tell him or her in confidence except to help solve your legal problem. No court can force him or her to reveal information. There are two general exceptions to this rule: 1) If your lawyer has information that shows that you plan to commit a criminal act, especially if the crime will cause someone bodily harm, he or she may take steps to protect the intended victim. The exception applies only if your lawyer concludes that you are going to commit a crime in the future. If you go to a criminal defense lawyer for a crime you have already committed in the past, the exception does not apply and the lawyer cannot reveal your confession. 2) The other exception is if you and your lawyer get into a dispute about whether he or she did a good job. In that case, the lawyer may be able to use your confidential or privileged information to defend himself or herself.

=====PRIVACY ACT=====

The information contained within this document may contain personnel information, disclosure of which is generally prohibited by the Privacy Act (5 U.S.C. 552a). Protected information included in this document are in accordance with section (b)1 of the Act which permits disclosure to individuals within the Department of Defense (DoD) with an official need to know. Release of such protected information outside of the DoD is prohibited.