

NAVLEGSVCOFFSWINST 5800.1K
011

SPECIAL COURT-MARTIAL, REQUEST FOR SERVICES

From: Commanding Officer, _____
To: Commanding Officer, Naval Legal Service Office Southwest
(or appropriate Branch Office)

Subj: REQUEST FOR COUNSEL IN THE SPCM OF _____

Ref: (a) NAVLEGSVCOFFSWINST 5800.1K

Encl: (1) Two copies of referred and served charges
(2) Two copies of evidence: investigative reports,
statements, etc.
(3) List of names, rates, duty stations, and telephone
numbers for all potential witnesses
(4) Service record of accused

1. As required by reference (a), enclosures (1) through (4) are forwarded. Request counsel be assigned to act as defense counsel at a special court-martial for (name of accused). (If aware that accused already has counsel, state name of counsel and circumstances, e.g., counsel assigned while accused in pretrial confinement.)

2. The following information is submitted concerning this case:

a. The accused and all witnesses are available. The following military witnesses (name(s)) have been placed in a legal hold status (if not, explain).

b. Documentary and/or real evidence pertinent to this matter not included in enclosure (2) is described and located as follows: (list as applicable).

c. Any additional documentary evidence received by the command will be forwarded to the detailed trial counsel as soon as possible.

d. Potential problems: (e.g., ship's upcoming departure from area, unit's operating schedule (unclassified), expected discharge of potential witnesses, etc).

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Enclosure (2)

e. The following types of restraint for the following periods were imposed on this accused: (include restraints on liberty, restriction, civilian custody, and any confinement).

3. _____ has been assigned as liaison officer for this case, and may be reached at (telephone number). The liaison officer understands that (s)he is responsible for maintaining positive communications with defense counsel and for ensuring that the accused and all witnesses, as identified by trial counsel, are available and on time for interviews and the trial.

/s/Signature of CO or his designee