

ARTICLE 32, UCMJ, PRETRIAL INVESTIGATION, REQUEST FOR SERVICES

From: Commanding Officer/Commander, \_\_\_\_\_  
To: Commanding Officer, Naval Legal Service Office Southwest  
(or appropriate Branch Office)

Subj: REQUEST FOR COUNSEL FOR UCMJ, ARTICLE 32 INVESTIGATION

Ref: (a) NAVLEGSVCOFFSWINST 5800.1K

Encl: (1) Two copies of unsworn/draft charges  
(2) Two copies of evidence: investigative reports,  
witness statements, etc.  
(3) Service record of accused  
(4) List of names, rates, duty stations, and telephone  
numbers for all potential witnesses

1. As required by reference (a), enclosures (1) through (4) are forwarded. Request assignment of a defense counsel to conduct an Article 32, UCMJ, pretrial investigation for (name of accused). (If aware that accused already has counsel, state name of counsel and circumstances, e.g., counsel assigned while accused in pretrial confinement.)

2. The following information is submitted concerning this case:

a. The accused and all witnesses are available. Military witnesses (name(s)) have been placed in a legal hold status (if not, explain).

b. Any additional documentary evidence received by the command will be forwarded to the detailed defense counsel as soon as possible.

c. Documentary and/or real evidence pertinent to this matter not included as enclosure (2) is described and located as follows: (list as applicable). Potential problems: (e.g., ship's upcoming departure from area, unit's operating schedule (unclassified), expected discharge of potential witnesses, etc).

Enclosure (1)

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d. The following types of restraint for the following periods were imposed on this accused: (include restraints on liberty, restriction, civilian custody, and any confinement).

3. \_\_\_\_\_ has been assigned as liaison officer for this case, and may be reached at (telephone number). The liaison officer understands that (s)he is responsible for maintaining positive communications with the defense counsel and ensuring that the accused and all witnesses identified by defense counsel are available and on time for interviews and the proceedings.

/s/ Signature of CO or designee