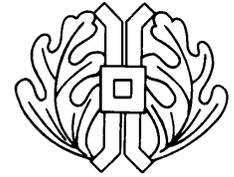


PREVENTIVE LAW SERIES
**NAVAL LEGAL SERVICE OFFICE SOUTHWEST
LEGAL ASSISTANCE SERVICES**



Prepared by:
Legal Assistance Department
Naval Legal Service Office Southwest
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San Diego, CA 92135-7042
(619) 545-6278



LOCATION AND SERVICES

Naval Station: (For Active Duty personnel only). Building 73 (Near Pier 1). If you prefer to be seen at 32nd Street, please say so when scheduling an appointment. **HOURS OF OPERATION: 0800-1500 Monday, Tuesday, and Thursday, and Wednesday and Friday 0800 – 1300.** SERVICES AVAILABLE WITHOUT AN APPOINTMENT: Powers of Attorney, Affidavits and Notarizations. (**Real Estate Powers of Attorney are executed at NASNI ONLY**).

NAS North ISLAND: Building 610, Room 213, second deck. Building 610 is located on the left side of the first street (No. M St.) to your right after you pass through the main gate. **HOURS OF OPERATION: 0800-1500, Monday, Tuesday, and Thursday and Wednesday and Friday 0800 – 1300.** SERVICES AVAILABLE WITHOUT AN APPOINTMENT AT NAS NORTH ISLAND: Powers of Attorney, Affidavits, Notarizations, and Real Estate Powers of Attorney.

ALL DOCUMENTS MUST BE SIGNED IN THE PRESENCE OF A NOTARY

SERVICES THAT REQUIRE AN APPOINTMENT:

Adoptions	Small Claims Court	Landlord/Tenant
Bankruptcy	Name Changes	Repair Work Disputes
Debtor/Creditor matters	Military Rights & Benefits	Consumer Law
Sales Contract Problems	Soldiers' & Sailors' Civil Relief Act	
Civil Litigation Advice	Real Property Advice	

Immigration ("green cards", citizenship, visas, etc)

Income Taxes (Elf Program: tax preparation and electronic filing)

Family Law (Divorce, Legal Separations, Spousal & Child Support, Paternity, Annulments, Child Custody)

Estate Planning (Drafting of Wills, Living Wills, Durable Powers of Attorney for Health Care and Financial Affairs.

MORE SERVICES (PROVIDED BY NASNI ONLY):

1. Mediation Services (Alternative Dispute Resolution) **SERVICE PROVIDED BY NASNI ONLY**

2. Civilian Court Representation (limited): The ELAP program (Expanded Legal Assistance program) allows Navy lawyers to represent servicemembers in state courts. To be accepted for this service, the applicant must generally be a E-1 to E-4 and have a case that is common to servicemembers throughout the Navy. (For example, family law and consumer law issues)

DIVORCE: You must attend each of these seminars before scheduling an appointment with a lawyer unless you have been served with divorce papers, in which case you may schedule an appointment. Please keep in mind that North Island Legal Assistance can only advise and assist one party to the divorce. Ethical rules prohibit representation of husband and wife. The other party is free to consult with attorneys at MCRD, Camp Pendleton, or Miramar.

THE SEMINARS ARE DONE ON A WALK-IN BASIS

1. Dissolution/Separation/Information Seminar
2. Dissolution Paperwork Seminar

The Seminars are designed to teach the fundamentals of California divorce law (with an emphasis on special military issues such as retirement) to an audience too large for the attorneys to handle on an individual basis. Legal Assistance attorneys will assist clients through the uncontested divorce process after they have attended the seminars.

Legal Assistance attorneys will also advise client involved in contested divorces.

APPOINTMENTS: All appointments are made two days in advance between 0800 to 1500. Each appointment is scheduled for 30 minutes except for WILLS. Will appointments normally take 1 hour or 2 hours for husband and wife together. **It is important that you arrive at least 10 minutes prior to your appointment to check in.**

WALK-IN SERVICE: Each day, one Legal Assistance attorney is available to take walk-in clients. The front office begins scheduling the day's walk-in slots at 0800, so it is best to come early.

STAND-BY SERVICE: This service allows a servicemember to place their name on a stand-by list. If any of the scheduled appointments or walk-ins do not show up, a stand-by client will be seen in their place. Stand-by service DOES NOT GUARANTEE that you will be seen that day.

**** Emergencies may be seen without an appointment. Emergencies are screened on a case by case basis. Call or stop by to have your case screened.**

FOR FURTHER INFORMATION, OR TO SCHEDULE AN APPOINTMENT, CALL 545-6278.

A VALID MILITARY ID CARD IS REQUIRED FOR SERVICES.